

UNIVERSITY OF SOUTH AFRICA
INDEPENDENT CONTRACTORS (FACE-FACE-TUTORS)
COLLEGE OF ACCOUNTING SCIENCE

Purpose: The purpose of the job is to facilitate learning at a UNISA Regional Centre; through hybrid model (Ms Teams and or face-to-face) and/or video conferencing tutorials; on Saturdays and/or weekday evenings in the subjects identified.

Duties

Face-to-Face Tutors will have the following duties:

1. Training for effective tutoring face-to-face through hybrid model (MS Teams and or face-to-face)
2. Preparation for tutoring through hybrid model (MS Teams and or face-to-face)
3. Facilitation of learning through hybrid model (MS Teams and or Face-to-face)
4. Feedback to the teaching team

Specific requirements

- NQF 5 , 6 & 7 modules – Must have a Masters Degree in Accounting Sciences **OR** PhD in Accounting Sciences **OR** CA(SA)/CIMA/Relevant specialized professional body registration

Face to face tutor positions are available in the following College of Accounting Science:

College	Module
CAS	FAC1501
CAS	FAC1502
CAS	FAC1503
CAS	FAC1601
CAS	FAC1602
CAS	FAC2601
CAS	FAC2602
CAS	FAC3704
CAS	FAC3703
CAS	FAC3702
CAS	AIN1501
CAS	AIN2601
CAS	MAC1501
CAS	MAC2601
CAS	MAC2602
CAS	MAC3701
CAS	MAC3702
CAS	MAC3761
CAS	MAC3703
CAS	AUE2601

CAS	AUE1501
CAS	AUE3761
CAS	AUI3702
CAS	TAX1501
CAS	TAX3701
CAS	TAX3761
CAS	FAC3764

Assumption of duty: February 2023, pending sufficient enrolment of students.

Remuneration: R372.45. per hour

Appointments will be made in accordance with Unisa's Employment Equity Plan.

We welcome applications from Persons with Disabilities



To apply, you need to do the following:

- 1) **Send your combined documents and form to CASE-F2F@UNISA.AC.ZA**
- 2) You are required to attach scanned certified copies (certified within the previous six months) of the following documents:
 - 4.1 Certified copy (within the previous six months) of highest educational qualification
 - 4.2 Certified copy (within the previous six months) of academic transcript
 - 4.3 Certified copy (within the previous six months) of your identity document/passport
 - 4.4 Certified copy (within the previous six months) of your valid permit (foreign applicants)
 - 4.5 Certified copy (within the previous six months) of SAQA verification of foreign qualifications (if applicable) and;
 - 4.6 A comprehensive curriculum vitae

The Unisa Regional Learning Centres at which these modules are advertised are listed at the website:

<http://www.unisa.ac.za/>

Closing Date: 10 JANUARY 2023

Enquiries: Ms Suzan Phaahla CASE-F2F@UNISA.AC.ZA 012 429 8693

UNISA reserves the right not to make an appointment and correspondence will be limited to short-listed candidates only. If you have not been contacted within 2 months after the closing date of this advertisement, please accept that your application was not successful